

~ Agenda ~
POTTER COUNTY COMMISSIONERS MEETING
January 27, 2011

CALL TO ORDER

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENT

MINUTES – January 13, 2010

NEW BUSINESS

Amy Moshier from Prothonotary has requested the purchase of 8 scanners for use in her office. IT Director Bill Soloman has recommended the purchase from EPlus for \$8,019.48. The funding will be provided by the Prothonotary Automation Fund.

CONTRACTS AND AGREEMENTS

2011 Contract Renewal – PA SAVIN (Pennsylvania's Victim Notification Service) program located in the Potter County Jail. Potter County is responsible 50% of the cost of the program at \$590.85.

Professional Service Contract – Renewal of contract with Tax Assessment/Claim and Karin Karr from January 18th 2011 through April 2011.

Contract with Thomas Walrath - Counsel of Criminal and Civil Conflicts also, Contracted Services for Juvenile Defender for 2011 with a 10% increase.

Contract for Forensic Pathologist – January, 2011 through December 31, 2011 for \$2,600.00.

POTTER COUNTY HUMAN SERVICES

CONTRACTS AND AGREEMENTS

Potter County Human Services Union Contract – Three van drivers provide after-hours Mental Health crisis transportation and are paid a stipend based on the length of the transport. The receive \$35.00 for trips under 4 hours and \$60.00 for trip 4 hours and more. These drivers also provide transportation services for the Coordinated Service department and are paid an hourly rate for these services. The hourly rates will be Monica Bowman \$10.74/hour, Robert Bowman \$10.97/hour and John Rotello \$10.74/hour.

CHILDREN AND YOUTH

Abraxis Youth & Family Services

Residential Treatment

Continue 2009/2010 rates until DPW approves new rates

7/1/10 to 6/30/11

09/10 10/11

Rhonda Crosby

21st Century Substitute Assistant Coordinator for Oswayo Valley School (Up to 9 hrs. per wk.)

1/1/11 to 6/30/11

N/A \$10.50/hr.

MENTAL HEALTH

Marie O'Donnell

Respite per day of service

Transportation per mile

7/1/20 to 6/30/11

\$40 \$0.35 No Change No Change

POTTER COUNTY HUMAN SERVICES

Thomas R. Shaffer, Attorney
Legal Services and Advice re: clients
1/1/11 to 12/31/11

\$12,000/yr. No Change

CHILDREN AND YOUTH

Austin, Coudersport, Galeton, Oswayo Valley
And Galeton Area School Districts
School Based ICM Services per ICM
Revised amounts per school
7/1/10 to 6/30/11

09/10 10/11

\$6,000 \$4,000

TRAINING REQUESTS

Bill Solomon – Three year Online training program for LabSim, Library of 11
Certification Suites for the cost of \$1595.00 – Purpose of the training is to stay abreast
of current and future technology and to decrease any dependence of outside contractors.

Sue Weber, Darcy Shutt, Susanne Boucher, Rhonda Weimer, Barbara Busch, Janet
Long. – PS Enrichment / Effective Documentation, this is a mandatory training –
request for meals and mileage.

Louis Bartolotti and Teresa Batterson – For March 8 – 10, 2011 in Harrisburg Pa for
2011 Practices Proven Strategies, request for meals, mileage and lodging.

Donna Foust – Feb 3, 2011 for Protective Services / Guardianship Committee, no cost
for training- request for meals, mileage and lodging.

PERSONNEL

MH Housing Specialist – William Krog will transfer from Early Intervention to Mental
Health effective 1/24/11 at \$13.38 per hour.

Resignation – Amber Pesock will be resigning from Potter County Human Services as a
C&Y Caseworker 2 effective 1/31/11. Amber has been with the County since 9/24/07.

CHIEF CLERK REPORT

**ANY OTHER BUSINESS TO COME BEFORE THE BOARD
COMMISSIONERS' REPORTS**

BILLS

Potter County Human Services

PAYROLL CHECKS - Check #'s 3464-3471	5,694.78
PAYROLL AUTOMATIC DEPOSITS	48,154.37
PAYROLL CHRISTMAS CLUB DEPOSITS	1,780.00
PAYROLL TAX TRANSFERS(EFTPS)	18,237.80
STATE TAX WITHHOLDINGS (ETIDES)	2,430.24
PASCDU	
ACCOUNTS PAYABLE CHECKS - Check # 37271-37399	94,992.58
ACCOUNTS PAYABLE CHECKS – Check # 37400-37405	53,003.50
Benefits transfer (1/19-1/25)	1,247.98
Total Checks Written	225,541.25

Potter County Courthouse

<i>Fund #</i>	<i>Fund Description</i>	<i>Check #s</i>	<i>Voided Check #s</i>	<i>Voided Check Amt</i>	<i>Total</i>

10	General Fund - Payroll-Checks	81531-81574				28,554.03
10	General Fund - Payroll-Direct Deposit	9006553-9006625				54,037.99
10	General Fund - Accounts Payable	100971-101073	100853,100935, 100953-100970	811.11		162,037.26
10	General Fund - manual checks Accounts Payable	901281106-901281110				116,596.49
11	Local Emergency Planning (LEPC)	1727				98.08
12	911 Wired	3638-3643				2,583.02
14	Liquid Fuels	1184-1189				3,601.14
16	911 Wireless	1633-1634				22,665.25
17	Saulter Preserve	101074				15.25
28	Domestic Relations	646				360.00
34	V.O.J.O	101075-101077				121.44
35	Victim Services RASA	101078-101080				112.52
36	Citizens Corp	101081				6.78

Potter County Courthouse – First of the Month Payments

<i>Fund #</i>	<i>Fund Description</i>	<i>Check #s</i>	<i>Voided Check #s</i>	<i>Voided Check Amt</i>	<i>Total</i>
10	General Fund- Accounts Payable	101082-101092			44,263.84
10	General Fund-A/P Manual Checks	99033			20.00
12	911 Wired	3644			366.50
16	911 Wireless	1635			250.50
35	Victim Services/RASA	101093			400.00

Potter County Courthouse – Special Run –

<i>Fund #</i>	<i>Fund Description</i>	<i>Check #s</i>	<i>Total</i>	<i>Notes</i>
10	General Fund	100952	500.00	Hay Group- Retirement Filing

Next Meeting: February 10, 2011

ADJOURNMENT

Prepared by Judy Snyder