

~ AGENDA ~
POTTER COUNTY COMMISSIONERS MEETING
December 2, 2010

CALL TO ORDER

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENT

MINUTES – November 18, 2010

NEW BUSINESS

Highmark Blue Cross Blue Shield – Continuation of spending account administrative services arrangement for contract year, Jan. 1, 2011 – Dec. 31, 2011.

911 Fund Management & Consulting – will provide Potter County with a tracking system of all wireless expenditures. Dec. 1, 2010 – Nov. 30, 2011. Total cost of this project is \$32,000.00.

Cubical Lease Agreement – Between Potter County and Herb Smith for \$200.00 per month per unit for rental of 2 additional cubical workstations.

CONTRACTS AND AGREEMENTS

CHILDREN AND YOUTH

Miriam E. Howe

21st Century

Assistant Coordinator/Northern Potter

Up to 9 hrs. week, 16 weeks 10/11 school year

Mileage

Paid for by 21st Century Grant monies)

10/11/10 to 6/30/11

09/10

10/11

N/A

N/A

\$10.00

\$10.00

Kids Peace National Centers, Inc.

Orchard Campus – RTF (MA)

County

KidsHope Program – RTF

County

7/1/10 to 6/30/11

\$281.50/day
\$ 4.00/day
N/A

No Change
No Change
\$310.00/day
\$ 4.00/day

MENTAL HEALTH

Mike Heroux

Debra Heroux

Respite per day

Transportation per mile

7/1/10 to 6/30/11

\$40.00
\$.35

No Change
No Change

POTTER COUNTY HUMAN SERVICES

Ellen Shinn

Leadership Training

Mileage portal to portal

11/19/10 to 6/30/11

N/A
N/A

\$200.00/day
\$.50

TRAINING REQUESTS

Sherry Hoffman – Jan. 12-13, 2011, P4A Membership meeting, State College, Pa.
Request for registration fee \$110.00, lodging, meals and mileage.

PERSONNEL Resignation of Chief Clerk/Director of Administration/Director of Tax Assessment effective Dec. 3, 2010.

CHIEF CLERK REPORT Applications for County Liquid Fuels Tax Funds for county aid as follows: Shinglehouse Borough - \$2,077.50. The county has received applications for 98.67% of the 2010 Liquid Fuels funds allocated.

ANY OTHER BUSINESS TO COME BEFORE THE BOARD

COMMISSIONERS' REPORTS

BILLS

Potter County Human Services

PAYROLL CHECKS - Check #'s 3432-3440	6,082.41
PAYROLL AUTOMATIC DEPOSITS	49,690.96
PAYROLL CHRISTMAS CLUB DEPOSITS	1,780.00
PAYROLL TAX TRANSFERS(EFTPS)	20,446.82
STATE TAX WITHHOLDINGS (ETIDES)	2,543.17
PASCDU	
ACCOUNTS PAYABLE CHECKS - Check # 36788-36914	91,152.99
ACCOUNTS PAYABLE CHECKS -- Check #	
Benefits transfer (11/23-11/30)	1,133.91
Total Checks Written	172,830.26

Potter County Courthouse

<i>Fund #</i>	<i>Fund Description</i>	<i>Check #'s</i>	<i>Voiced Check #'s</i>	<i>Voiced Check Amt</i>	<i>Total</i>
10	General Fund - Payroll-Checks	81359-80391			22,725.87
10	General Fund - Payroll-Direct Deposit	9006282-9006346			49,423.46
10	General Fund - Accounts Payable	10527-100618	100417	252.00	128,813.75
10	General Fund - Accounts Payable	99031,912031121-912031125			100,653.70
11	Local Emergency Planning (LEPC)	1709-1713	1708	35.50	750.11
12	911 Wired	3612-3616			22,249.39
14	Liquid Fuels	1182-1183			4,944.22
16	911 Wireless	1610-1612			14,789.83
18	Automation Fund (Civil)	100619-100621			2,374.94
28	Domestic Relations IV-D	643			360.00
35	Victims Services/RASA	100622			400.00
38	Divorce Fund	100623			528.79

Next Meeting: December 16, 2010

ADJOURNMENT

Prepared by Judy Snyder